32-34:

M: Hello, I’m Steven from Home and …Applicants Smart … I’m here to install the … television that … you ordered last week

W: Yes, come right this way, we would like to … mount the television on this wall, we plan to use it for presentation and training seminars

M: Oh, no, it looks like I forgot … the tools that I need to screw … the television to the … I’m sorry … I have to come back tomorrow morning

W: Oh, that’s all right, however, please call me before you come tomorrow to make sure that someone is in the office to meet you

35-37:

W: Hello, Mr. … you’re … one of the final applicants that … we’re considering … for the teaching position at Belmont university, how do you think at … the previous job … prepare … you teach … university

M: Well, I used to be an editor-in-chief at the literary magazine … therefore I think … it had prepared me well to teach in English Literature apartment at … university, I would able to help student to come back …

W: Well, I think you’re right about that … you seem to be qualified for this position, as you may know, we don’t pay a lot for this position, however, if you take a job with us, you’ll receive a lot of time off during the summer vacation

M: Actually, that’s one of the reasons that I chose this job

38-40:

W: Chris, how’s the renovation going in the … dining room, do you think we … ready to reopen by this Saturday

M: NO, definitely not, this floor … right because … so large, it’ll take at least 2 weeks to finish … the entire project

W: Ah, I see, well, we have … a lot of dinner reservations for this weekend, what should I do about that?

M: Why don’t you call everyone who are ready make the reservation … and offer … 20… percent discount … in the next meal … by … compensation

41-43:

M: Hi, Linda. I’m reasonsible for putting together slide show for ... Greg party this Friday, however I come find many picture, do you happen to have photo of Greg … send to me

W: What … Greg is leaving the company I have no idea

M: Yes, he is talking … design company he said the job is more …

W: Oh, I’m happy for him, I have few photos from last year Christmas party all find one with Greg … and email them to you

44-46:

M: … did you hear that all employee … receiving free tablet computer next week… I’m excited about it but actually I don’t know how to use even my mobile phone … smart phone

W: Don’t’ worry about it … I … at home and they are very use friendly, he wouldn’t have trouble familiarizing yourself with it

M: I’m glad to hear

W: That … logo design company we can definitely use tablet computer to increase work efficiency you’re right if you have any questions … fell free … ask me for help

47-49:

M: Excuse me, I’m conducting research on … the new downtown mall … shopping habits … do you have moments … to talk to me?

W: Sure, no problem, I can tell you … I find myself coming downtown a lot more … I think I like most I never have to struggle to find … a parking spot

M: I see, what about … the variety of shops … are you satisfied with that?

W: Well, I usually come to the mall to shop for cloths … I think there’re … women cloths

50-52:

W: Have you placed the order yet? Mr. Johnson … just called and said he wants to more laptops and … 50 …

M: Well, I’ve already placed the previous orders but the laptop … manager will have … until tomorrow. The supply company closes at 8pm

W: Oh, Will they be able … to deliver to us on the same day, Mr. Johnson … is hoping to get everything tomorrow

M: I’m not sure, I’ll call them first thing in the morning and find out

W: Meanwhile, how much with the total for the order?

M: It came to 12500$ … do we have enough … more laptops in… manage …

W: I’ll call Mr. Johnson and ask. It looks like we’ve gone …

53-55:

W: Hi, Mr. … unfortunately, our clients … schedule … July. Is it ok to go straight …

M: What about comfortable with schedule

W: Yes, I explained postpone … the meeting in Washington, because I think … it’s time to prepare materials … for presentation, I would like to ask more details about new products. Let me … this afternoon and discuss it

M: That’s not a bad idea. I’ll see this afternoon

56-58:

M: Rachel, how was your vacation in Australia?

W: It was fantastic, it is a beautiful country, … to see … getting busy … and we need some more staff

M: Actually, there is someone we’re looking to hire, his CV is quite impressive … Here, take a look

W: What’s this? It’ s … application … I have known him for years we played tennis together on the weekend, so are you thinking about hiring him?

M: Yeah, in the interview … really well and he has all qualifications I think he can be a great member in our team

W: I agree, I’ve never worked with him but personally I think he would be an excellent employee, I just surprised to see him applying … here

59-61:

M1: Tom and Julie, I need … report for this month … next month … our company so we need to prepare … as usual

W: Sure, but we need to do some overtime, we really busy at the moment … a lot of hours after work and I have to take care of my children

M2: Yeah, that’s a lot … after work, I think after next month we should get… a few days … vacation

W: That sound reasonable I need to hire a baby sister while I’m doing overtime … seem fare

M1: I agree, ok we’ll discuss the detail later, but I definitely agree with you

62-64:

W: Hi, we … and I’d like table for conference room I’m having a meeting … very important with clients on Friday, so I would like to have them delivered tomorrow, … emergency delivery

M: Holding for moments, please, next day delivery is … 75$

W: Really, that’s expensive, I thought my order would be over 300$

M: well, yes, are you planning to order … table?

W: I would like two of them

M: Ok, then, I’ll make sure that you order right morning before … and delivery will be free of charge

65-67:

W: Hi, this is … I’m calling to see if I can upgrade ... from couch to business from my flight to ThaiLand this June

M: Ok ,can I have membership number please?

W: It’s EM3985771

M: I’m sorry, you don’t have a point … for this trip. However, I see that you’re traveling to Korea and Japan next week, that should give you enough point to upgrade …, why don’t you call again after yoru trip?

W: Ok, that’s a great idea, I’ll call again in two weeks

68-70:

W: You … me again you always get to work before I do even I leave before you. How you do that?

M: …

W: I just follow jps … route … to work

M: NO, don’t ... follow JPS … your route area and … as well traffic sight … so it takes much longer to get here

W: … do you take then?

M: I’ll go … from our apartment … but practically a high way … I even haven enough time coffee before work

W: Well, I always take much …

M: No, it’s really quick, I can tell you next time